

Junior Lawyer, Downtown Calgary

About the Firm:

We are a well-established small law firm located in the heart of Downtown Calgary, committed to providing top-notch legal services to our clients. Our firm specializes in serving small to medium-sized clients, and our practice areas include corporate, commercial, corporate finance, mergers & acquisitions, and securities regulation. With a focus on entrepreneurship, we take pride in fostering strong client relationships and delivering tailored legal solutions.

Job Summary:

We are seeking a detail-oriented Junior Lawyer to join our dynamic legal team. The ideal candidate should have 2-4 years of progressive experience on a variety of corporate law matters, including corporate finance, mergers and acquisitions, securities, and general corporate organization.

Responsibilities:

- Provide legal support to private and public companies with respect to general corporate, corporate finance, M&A and securities regulatory matters.
- Draft, review, and negotiate contracts and other legal documents.
- Conduct legal research and prepare legal memoranda.
- Manage legal files in coordination with the principal lawyer, ensuring all legal matters are handled with precision and professionalism.
- Utilize critical thinking skills to analyze complex legal issues and develop creative solutions for our clients' challenges.
- Contribute to the development of firm culture.

Qualifications:

- Juris Doctor (J.D.) degree from an accredited law school in Canada.
- Active member of the Law Society of Alberta in good standing.
- 2 – 4 years of relevant experience.
- Experience with public companies is an asset.
- Curiosity and a growth mindset, dedicated to professional excellence.
- Desire to contribute to the growth of a collaborative, enthusiastic and supportive workplace.

Benefits:

- Competitive salary and benefits.
- A team-oriented environment focussed on collective success.
- Exposure to a diverse client base.

If you are interested, please email catherine@catherinebrownlee.com.